

	Hendrina Power Station Environmental Evaluation Checklist	Document Reference No.:	F/ESK108	Rev	3	
		Effective Date			September 2022	
		Next Review Date			September 2025	
		Page No			1 of 4	

1. Contractor Name:	
Site/Project Name:	
Scope of Work:	
Site Supervisor (Projects):	
Site Supervisor (Contractor):	
Site Manager (Contractor)	
Date of Assessment:	

CONTRACTOR/SUPPLIER	
Name of the contractor	

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Hendrina Power Station
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Document Reference No.:	F/ESK108	Rev	3
Effective Date	September 2022		
Next Review Date	September 2025		
Page No	1 of 4		

NO	ITEM	YES	NO	N/A	Max Points	Actual points	COMMENTS
1.	EMS File (ISO14001:2015) <ul style="list-style-type: none">• Environmental Policy• Objectives and targets• Roles and responsibilities• Communication• Internal Audits• Emergency Preparedness (Environmental related emergencies)• Monitoring, Measurement, and evaluation of compliance• Non-Conformance, Corrective and preventative action• Management review				1		
	Environmental Aspects and Impacts Register				1		
2.	ISO 14001 EMS Certificate (if company is certified)				1		
3.	A detailed signed Contractor's Environmental Management Plan (EMP) pertaining to site specific activities				1		
4.	Certified copies of relevant Environmental Authorisations, Permits, and Licences as required e.g., waste transporter, waste sites licence etc.				1		
5.	A detailed signed Site Environmental Representative Appointment Letter				1		



Hendrina Power Station
Environmental Evaluation Checklist

Document Reference No.:

F/ESK108

Rev

3

Effective Date

September 2022

Next Review Date

September 2025

Page No

1 of 4

6.	Method statements for specific activities as per contract				1		
7.	Copies of procedures and work instructions.				1		
8.	Copies of approved NEC/ PR/ Order contract				1		
9.	Emergency Preparedness Plans (e.g., oil / chemical spill, disasters, etc.) The contractor must provide protocols to be followed, and contingencies to be put in place for any potential incidents.				1		
10.	Register of all hazardous substances as per the scope of work				1		
11.	Safety Data Sheets as per the scope of work (SDS)				1		
12.	Copy of approved Environmental Management Programme				1		
13.	Register of waste that will be generated. Waste Management Plan (Method statement)				1		
14.	Proof of training and skills of persons performing significant activities (e.g., oil spills, application of herbicides)				1		

	Hendrina Power Station Environmental Evaluation Checklist	Document Reference No.:	F/ESK108	Rev	3
		Effective Date	September 2022		
		Next Review Date	September 2025		
		Page No	1 of 4		

Final Score	Maximum 14	Actual total	
Final Score %			
THRESHOLD The score that each tender receives will provide a numeric basis for tender comparison. The minimum weighted average score required for a tender to be considered must be 80% or above.			
Motivation for failing to attain maximum score in the evaluation above			
No	Requirement	Issue	

The following procedures will be given to the contractor that is awarded the contract:

- Waste Management Procedure- ENV/GEN/WI/12
- Oil-Spill Cleanup and rehabilitation procedure- RA/ENV/110 and Oil spill assessment form
- Hendrina Environmental statement of Intent- ENV/STMT/01
- Eskom SHEQ Policy (32-727)**
- Environmental Incident Management Procedure- 240-133087117

	Hendrina Power Station Environmental Evaluation Checklist	Document Reference No.:	F/ESK108	Rev	3
		Effective Date	September 2022		
		Next Review Date	September 2025		
		Page No	1 of 4		

OBSERVATIONS

Recommendations of outstanding items:

Results	Qaulified / or not qualified / or qaulified with condtion
Total		

<hr/> Name of Environmental Management Representative	<hr/> Signature	Date:
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